

**CONDITIONAL USE APPLICATION**

Fee - TBD

**ALL INFORMATION MUST BE FILLED OUT COMPLETELY AND THE MINIMUM REQUIRED INFORMATION MUST BE SUBMITTED FOR THE APPLICATION TO BE COMPLETE**

**1. Property Information**

Address: \_\_\_\_\_  
Parcel No.: \_\_\_\_\_  
Proposed Use: \_\_\_\_\_  
Current Use: \_\_\_\_\_

**2. Applicant's Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Interest in Property: \_\_\_\_\_ Tenant \_\_\_\_\_ Purchaser \_\_\_\_\_ Developer \_\_\_\_\_ Owner

**3. Current Property Owner's Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_

**4. Engineer / Architect / Surveyor Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_

If the Applicant is not the Current Owner (such as the prospective Purchaser, proposed Tenant, Developer, Architect, Engineer, Surveyor, Real Estate Agent, Property Manager, etc.), please state your position:

I, the above-named Applicant, hereby certify that I have been authorized by the Current to complete this application on their behalf.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Minimum Required Information (As required under §158-43A of the Code of the Borough of Cheswick):**

**\_\_\_\_\_ Current Survey showing the following:**

- The lot size in square feet, boundary by bearings and distances
- Abutting streets, including right-of-way width, pavement width, paving materials, curbs and sidewalks
- Sanitary sewers, storm sewers and waterlines to serve the property, including line sizes, invert and top elevations of manholes, hydrants and storm drainage controls
- Gas, electric and telephone lines and poles
- Easements across the property by width and use
- Topography at two-foot contour interval for the property and within fifty (50) feet of the perimeter of the property
- Existing structures on the property, including walls, buildings and trees over twelve-inch calipers
- The names of owners of record of adjacent properties
- The names of the developer or developers if different from the owner or applicant
- The North arrow, date of survey, graphic scale and Seal of engineer or surveyor preparing the survey.

**\_\_\_\_\_ Proposed Plan (may be combined with the Survey), showing where applicable the following:**

- The number of dwelling units or square footage of nonresidential space to be developed by floor, building and total
- The location of proposed structures with dimensions of each structure and distances between structures and between structures and lot lines
- The proposed access to the lot, interior circulation for vehicles and pedestrians, parking and loading areas, walkways, including grades of paved areas, proposed construction, width and number of spaces in parking areas
- The proposed connection to public sanitary sewage and water supply system or the proposed extension of such systems into the property to serve the structure or structures
- The proposed storm drainage system, designed in accordance with §158-30 of the Code of the Borough of Cheswick, including connection to a point of existing storm sewer system, pipe size and method of collecting surface, roof and paved area runoff
- The proposed grading, in accordance with §158-30 of the Code of the Borough of Cheswick
- The proposed screening and landscaping, as required by the Code of the Borough of Cheswick, and methods of preserving natural site conditions on any part of the property not occupied by structures or paving

**\_\_\_\_\_ A proposed construction schedule showing anticipated start and completion dates for all structures and site improvements (when applicable)**

**\*\*\*ADDITIONAL INFORMATION MAY BE REQUESTED BY CHESWICK BOROUGH COUNCIL\*\*\***

**CERTIFICATION**

I, \_\_\_\_\_, attest that all of the facts and information set forth in this application are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

Date Paid: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Method: Cash \_\_\_\_\_

Check \_\_\_\_\_ (Check No. \_\_\_\_\_)

Received By: \_\_\_\_\_

Zoning Officer's Review of Application: \_\_\_\_\_ Complete \_\_\_\_\_ Incomplete

Date of Review: \_\_\_\_ / \_\_\_\_ / \_\_\_\_