

CHESWICK BOROUGH COUNCIL MEETING
September 19, 2023

A meeting of Cheswick Borough Council was held on Tuesday, September 19, 2023, at the Cheswick Borough Building, 220 S. Atlantic Avenue, Cheswick, Pennsylvania. Frank Meledandri called the meeting to order at 7:06 PM.

<u>PRESENT</u>	<u>ABSENT</u>
Frank Meledandri, Acting President	Dan Carroll, Mayor
Shawna Ecker	Kathy Gillard
George White	Jeff Curti, Zoning Officer
Brad Yaksich	Matthew Pitsch, Engineer
Karen Matisz	Lorraine Zebrine, Secretary
Bill Kuzmirek	
CharLee Rosini, Solicitor	
Jaimie Varshine, Assistant to the Secretary	

There were 0 residents in attendance.

OPPORTUNITY FOR CITIZENS TO BE HEARD:

MINUTES:

- Brad Yaksich motioned to approve the August 15, 2023 Council meeting minutes Motion seconded by Karen Matisz and carried.

AVJSA REPORT:

Brad Yaksich delivered the report, highlighting that while the Authority is still working on the 2024 budget it is projected that any increases will be minimal.

AVRPD REPORT:

Brad Yaksich reiterated to Council the increase in the AVRPDs 2024 budget to cover an increase in salaries.

MAYOR'S REPORT:

ZONING OFFICER'S/ INSPECTOR'S REPORT:

None

TREASURER'S REPORT:

None

ENGINEER'S REPORT:

None

SOLICITOR'S REPORT:

CharLee Rosini reported that she has started working on the short-term rental ordinance, which includes a requirement that the owner will have to go through inspections.

COMMITTEES:

BUDGET & FINANCE:

Frank updated Council on the Borough's finances.

- Karen Matisz motioned to approve bill due list #09.23, bills posted 08/16/23 – 09/12/23. Motion seconded by George White and carried.

Tabled was the motion to approve Resolution 2023-10, a resolution authorizing the adoption of a financial limits of authority policy regarding purchases and invoice approval.

- Brad Yaksich motioned to renew, retroactively, the 2023-2024 Commercial Package Policy billed through Jerich Insurance Agency at \$19,090. Motion seconded by Bill Kuzmirek and carried.
- Brad Yaksich motioned to renew, retroactively, the 2023-2024 Public Official Liability Coverage billed through Jerich Insurance Agency at \$10,521. Motion seconded by Karen Matisz and carried.
- Brad Yaksich motioned to renew the 2023-2024, retroactively, Workman's Compensation insurance billed directly by AmTrust at \$5,173, billed by downpayment of \$646 and 9 monthly installments of \$503. Motion seconded by Shawna Ecker and carried.

FACILITIES:

George White updated Council on the costs associated with a lead line replacement, i.e., the need for filters, and suggested that the cost be placed on the residents.

George White also provided an update on the work at the salt shed, work is progressing.

GENERAL OFFICE ADMINISTRATION:

GRANTS:

- Brad Yaksich motioned to approve Resolution #2023-11 a concurring resolution confirming the Borough's request for a grant from the RAAC for water meter replacement and designating Rob Frank, AVNCOG Director as the "Authorized Official" to file all applications, documents, and forms between the Borough and the RAAC. Motion seconded by George White and carried.

PERSONNEL:

Karen Matisz requested additional information related to Steve Sekeras' resignation, i.e., the date his term ends, so that a posting to fill the vacant position on the Zoning Hearing Board.

PUBLIC HEALTH, SAFETY & UTILITIES:

Brad Yaksich reviewed the proposed Allegheny Regional Police Department's 2024 Budget, highlighting that two full-time officers will be added in 2024.

- Brad Yaksich motioned to approve the 2024 Allegheny Regional Police Department budget at a monthly charge to the Borough of \$21,615.25 or a full year cost of \$259,383. Motion seconded by Bill Kuzmirek and carried.
- Brad Yaksich motioned to approve the service contract with Hoffman Boarding Kennels to render services for the performance of the duties of dog law enforcement for 24 months from the date of hire, 01/01/2024 at \$165/month and emergency calls at \$100/call. Motion seconded by George White and carried.
- Brad Yaksich motioned to approve the optional rider to the Hoffman Boarding Kennels service contract to render services for the collection and disposal of stray felines for the sum of \$100/feline and \$100/litter for 24 months from date of hire and emergency calls at \$100/call. Motion seconded by Karen Matisz and carried.

PUBLIC WORKS:

- Brad Yaksich motioned to retroactively approve the proposal from Ron Gillette to repair 3 storm sewers in the Borough located at 500 N. Highland at a cost of \$4,500, 328 Stoneybrooke and 204 Hill Avenue at a cost of \$2,793 each. Motion seconded by George White and carried.

- Brad Yaksich motioned to authorize Public Works chair and Public Works Coordinator to proceed with contracting to have all roads in the community cleaned at the quoted cost of a daily rate of \$1,314/day (8 hours) with a 4-hour minimum on truck port to port, \$627.20 for 2 days. Motion seconded by Karen Matisz and carried.

RECREATION & COMMUNITY DEVELOPMENT

- Shawna Ecker motioned to authorize the Finance Chair to initiate a funds transfer from another budget line account to cover the planned expenditure of \$465 for playground swings. Motion seconded by Karen Matisz and carried.

COMMUNITY RELATIONS:

Karen Matisz suggested that social media be used regarding storm drains and street cleaning.

INFORMATION TECHNOLOGY & SERVICES

None

ZONING & CODE ENFORCEMENT:

COG:

OLD BUSINESS:

Brad Yaksich updated Council on his meeting with Springdale Twp. regarding the grant for the Comprehensive Plan study. He is trying to get the Mayor of Sharpsburg, who took initiative to develop their plan, to come to a Council meeting to share her success.

NEW BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT:

Motion made by Brad Yaksich to adjourn at 9:28 PM, motion seconded by Karen Matisz and carried.

Respectfully submitted,

Lorraine Zebrine, Secretary

(Meeting notes taken by Jaime Varshine and transcribed by Lorraine Zebrine)