

CHESWICK BOROUGH COUNCIL MEETING  
February 13, 2024

A meeting of Cheswick Borough Council was held on Tuesday, February 13, 2024, at the Cheswick Borough Building, 220 S. Atlantic Avenue, Cheswick, Pennsylvania. Brad Yaksich called the meeting to order at 7:00PM.

<u>PRESENT</u>	<u>ABSENT</u>
Dan Carroll, Mayor	Frank Meledandri
Brad Yaksich - President	Kathy Gillard
George White	Shawna Ecker
Karen Matisz	Lorraine Zebrine, Secretary
Bill Kuzmirek	Matthew Pitsch, Engineer
CharLee Rosini, Solicitor	Jeff Curti, Zoning Officer
Jaime Varshine, Assistant Secretary	
Jeff Armstrong, Public Works Coordinator	

There were 2 residents or reporters in attendance.

OPPORTUNITY FOR CITIZENS TO BE HEARD:

Jeff Orr attended to observe as he expressed interest in filling the anticipated vacancy on Council with the resignation of Kathy Gillard.

Ken Igo attended as a representative of the Lower Valley Ambulance Service and to field questions related to the agenda item related to funding the service.

MINUTES:

Council had no comment on the January 9, 2024, Caucus and January 16, 2024 Council meeting minutes as well as the January 9, 2024 Reorganization meeting minutes.

AVJSA REPORT:

None

AVRPD REPORT:

None

MAYORS REPORT:

Mayor Dan Carroll questioned the parking sites of the AVRPD extra cars and trailer at Pittsburgh Brewing and asked if they could be moved to the salt shed on Parkway.

ZONING OFFICER'S/ INSPECTOR'S REPORT:

None

TREASURER'S REPORT:

None

ENGINEER'S REPORT:

None

SOLICITOR'S REPORT:

CharLee Rosini commented or updated on the following:

- Ongoing litigation on the Bastin v. Cheswick Borough et.al complaint.
- Awaiting direction from Council on the short-term rental ordinances drafted.
- Representation at the Magistrate hearing scheduled for March 19, 2024, on the complaint filed by Jan Bosak regarding the denial of an occupancy permit and delay resulting in lost rental payments.
- Advised on options for allowing alcohol at Borough sponsored events and drafted a waiver release.
- Awaiting direction from Council on the drafted Social Media policy.
- Contacted by Springdale Twp. solicitor regarding the work done by Mr. Hosey at the salt shed.
- Drafted letter as requested by Council to former representative of the AVRPD board.
- Continue work with staff regarding a stolen handicapped parking sign, a municipal lien and Right to Know requests as needed.
- Awaiting instruction from Springdale Twp./Harmer Twp. Solicitor on the Fire Department Merger agreement.
- Awaiting response from requestor related to Oakas alley vacation request.

COMMITTEES:

BUDGET & FINANCE:

Council reviewed bill due list #02.24 (Bills posted 01/10/2024-02/13/2024) and had no comment or question.

FACILITIES:

GENERAL OFFICE ADMINISTRATION:

### GRANTS:

Brad Yaksich informed Council of the \$200,000 grant received to upgrade the pavilion and construct bathroom facilities at Rachel Carson Park. Agan Park received a \$40,000 grant to be used for trail development.

### PERSONNEL:

Council agreed to accept the resignation of Kathy Gillard at the regular meeting of Council on 2/20/2024 with the intention to fill the vacancy at the regular meeting of Council on March 19, 2024, or the planning session scheduled for April 9, 2024.

### PUBLIC HEALTH, SAFETY & UTILITIES:

Ken Igo representing Lower Valley Ambulance Service reported on the state of the service, provided a "Statement of Activity" and "Statement of Financial Position." They have agreed to send monthly statements moving forward and will attend one Council meeting per quarter and will not use population to request funding from the municipalities they serve. The solicitor is working on a charter and Council agreed to approve to fund the service in the amount of \$15,000 at their regular meeting of Council on February 20, 2024.

### PUBLIC WORKS:

Jeff Armstrong presented to Council the 2024 project to replace 910 water meters. Total Cost of project will be approximately 380,000 which will be spread over three years. First phase of the project is to purchase 300 meters, a trans receiver (enables radio read technology), and a Neptune 360 License for a cost not to exceed \$110,00 from EAP to replace 318 meters that are known 'problematic.' The Borough would bid out the work for a subcontractor to complete the project as defined.

### COMMUNITY RELATIONS:

Karen Matisz confirmed that Brian Clark approved the planned Pop-Up markets on his property, Cheswick Shopping Center, and collapsable cones were purchased to be placed in the parking lot.

The committee is looking to sponsor an Accessory Exchange at From Italy restaurant and a bus trip at the week before Thanksgiving to Overly's Country Christmas.

### RECREATION & COMMUNITY DEVELOPMENT

### COMMUNICATIONS

ZONING AND CODE ENFORCEMENT:

Council agreed that the adoption of the ordinance related to short-term rentals in the Borough was needed and cited a recent dispute at a short-term rental to which the police were called but not sure how to handle due to lack of code. Action to initiate the process to adopt the ordinance will be made at the regular meeting of Council on February 20, 2024.

COG:

Council was reminded that the waterline replacements for both Pine and Hill Avenues were approved. The AVNCOG is hosting a banquet on March 20<sup>th</sup>, open to all Council members. Spouses are invited however but are not paid for by the Borough.

OLD BUSINESS:

NEW BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT:

Motion made by George White to adjourn at 8:25 PM, motion seconded by Bill Kuzmirek and carried.

Respectfully submitted,

Lorraine Zebrine, Secretary

\* Minutes transcribed from notes taken by Jaime Varshine.