

CHESWICK BOROUGH COUNCIL MEETING

March 19, 2024

A meeting of Cheswick Borough Council was held on Tuesday, March 19, 2024, at the Cheswick Borough Building, 220 S. Atlantic Avenue, Cheswick, Pennsylvania. Brad Yaksich called the meeting to order at 7:30 PM.

<u>PRESENT</u>	<u>ABSENT</u>
Dan Carroll, Mayor	Lorraine Zebrine, Secretary
Brad Yaksich - President	Jeff Curti, Zoning Officer
Shawna Ecker -Vice President	
Frank Meledandri	
Frank Stanish	
George White	
Karen Matisz	
Adis Halimic	
CharLee Rosini, Solicitor	
Matt Pitsch - Engineer	
Jaime Varshine – Assistant Secretary	

There were no residents or reporters in attendance.

OPPORTUNITY FOR CITIZENS TO BE HEARD:

No citizen comments.

MINUTES:

- Frank Meledandri motioned to approve February 13, 2024 Caucus and February 20, 2024 Council meeting minutes. Motion seconded by George White and carried.

AVJSA REPORT:

AVRPD REPORT:

A request was made of Council to see a report of AVRPD activity specifically that occurred in the Borough,

MAYOR’S REPORT:

None

ZONING OFFICER'S/ INSPECTOR'S REPORT:

None

TREASURER'S REPORT:

None

ENGINEER'S REPORT:

Matt Pitsch referred to the report sent to Council, detailing status of projects, all of which are moving forward:

- Traffic Signal replacement at N. Highland and Pittsburgh St.
- Hill Ave. Waterline replacement., Work is in progress and going well. The line had some cracking and new manholes are required.
- Pine Ave Waterline replacement.
- GIS Online.
- N. Highland Waterline replacement.
- Rachel Carson pavilion and restroom construction.
- Park Planning grant.
- Water Meter replacement. Out to bid, to open March 7, 2024
- CBDG 50 Grant Applications.
- 2024 Paving Projects.

SOLICITOR'S REPORT:

CharLee indicated that she was in the process of reviewing the Refuse bid.

COMMITTEES:

BUDGET & FINANCE:

- Frank Meledandri motioned to approve bill due list #03.24. Bills posted 02/14/24– 03/12/24. Motion seconded by Karen Matisz and carried.

Frank indicated that the Borough encountered approximately \$50K in unplanned/unexpected expenses so far this year. He will complete a budget analysis for the May meeting of Council.

FACILITIES:

GENERAL OFFICE ADMINISTRATION:

Frank Meledandri updated council on the progress in hiring part-time office help, three (3) interviews scheduled for Wednesday, March 20, 2024.

Council was also made aware that our contract with Engie, our electric supply expires July 30 and we are looking at other suppliers and set expectations that rates may double with the new contract, even if we bundle electric with gas.

- Frank Meledandri motioned to approve Kathi Pater covering the office at a rate of \$15/hr not to exceed 20 hours the last week of March while the assistant secretary is on vacation. Motion seconded by George White and carried.
- Karen Matisz motioned to authorize Dailey Operations Consulting, LLC as a consultant to provide services and a detailed evaluation of the Cheswick Borough Council and Administrative Offices as it relates to current and future developments of the Borough in an amount not to exceed \$10,000 in the calendar year 2024. Motion seconded by Frank Meledandri and carried.
- Karen Matisz motioned to authorize Dailey Operations Consulting, LLC to apply for a financial assistance grant through the DCED on behalf of Cheswick Borough to help offset the cost of the Council and Administrative Offices consultant fee. Motion seconded by George White and carried.

GRANTS:

PERSONNEL:

- Karen Matisz motioned to accept the resignation of William Kuzmirek effective 3/1/2024. Motion seconded by George White and carried.
- Karen Matisz motioned to appoint Adis Halimic and Frank Stanish to Cheswick Council to fulfill the remainder of the term of Kathy Gillard and William Kuzmirek. The term will expire December 31, 2025. Motion seconded by George White and carried.

PUBLIC HEALTH, SAFETY & UTILITIES:

- George White motioned to bid with Springdale Twp and Springdale Borough on our next refuse contract. Motion seconded by Karen Matisz and carried.
- George White motioned to authorize Craig Alexander with BRUCE E. DICE & ASSOCIATES to execute the refuse bid on behalf of the three municipalities and allow the Borough Secretary, Assistant Secretary and Council President to provide, sign any documents needed to complete bid specs. All legal expenses will be split 1/3 by each participating municipality. Motion seconded by Frank Meledandri and carried.
- George White motioned to allow Borough Secretary or Assistant Secretary to advertise the public hearings and Resolution No. 2024-05 Comcast Agreement. Motion seconded by Karen Matisz and carried.

PUBLIC WORKS:

- Frank Meledandri motioned to accept the meter replacement contract to the low bidder of Newman Plumbing, Year 1 amount \$129/meter for total of \$38,700, Year 2 amount \$134/meter for total of \$40,200, and Year 3 amount \$138/meter for total of \$41,400. A three-year contract total of \$120,300. Motion seconded by George White and carried.

- George White motioned to accept Rachel Carson Waterline and yard hydrant to Protocol, LLC in the amount of \$4,950. Motion seconded by Karen Matisz and carried.

COMMUNITY RELATIONS:

Karen Matisz updated Council on the organization of the Community relations committee.

PARKS & RECREATION:

COMMUNITY DEVELOPMENT:

ZONING & CODE ENFORCEMENT:

COMMUNICATIONS:

- Shawna Ecker motioned to allow the Agan Park Joint Recreation board Treasure and President transfer \$30,000 from the reserve fund to a 7-month CD with PNC Bank at an interest rate of 4.5%. Motion seconded by George White and carried.

COG:

OLD BUSINESS:

NEW BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT:

Motion to adjourn at 8:50 PM by Karen Matisz, motion seconded by George White and carried.

Respectfully submitted,

Lorraine Zebrine, Secretary

Minutes transcribed from notes taken by Jaime Varshine